

**CENTRALIZED HOSTEL ADMISSION COMMITTEE, MANUU**

**Criteria for Hostel Accommodation 2016-17**

<b>CRITERION</b>		<b>POINTS</b>	<b>MAX POINTS</b>
<b>Course/Programme-Wise Weightage</b>	Bridge Course	25	<b>25</b>
	UG I	25	
	UG II		
	UG III		
	UG IV (in case of B.Tech)		
	PG I	20	
	PG II		
	Diploma (Polytechnic)	15	
	Diploma (D.El.Ed)	15	
	M.Phil	15	
	Ph.D	10	
<b>Academic Performance</b>	Minimum pass % to 49%	10	<b>25</b>
	50% to 59%	15	
	60% to 74%	20	
	75% and above	25	
<b>Economically Weaker Sections</b>	BPL & Orphan/ BPL Child of Widow	25	<b>25</b>
	Below Poverty Line	20	
<b>Studied Urdu as a subject/ through Urdu Medium</b>	10 <sup>th</sup> /12 <sup>th</sup> /Till Qualifying Examination		<b>5</b>
<b>Distance</b>	50-500 km	4	<b>10</b>
	501-1000 km	6	
	1001- 1500 km	8	
	Above 1501 km	10	
<b>Period of previous stay at MANUU hostel(s)</b>	Fresher	10	<b>10</b>
	01 Year	09	
	02 Years	08	
	03 Years	06	
	04 Years	04	
	05 Years or more	02	
<b>Total</b>			<b>100</b>

\* Negative Marking (-5 where Show Cause Notice is Issued and -10 where Penalty is awarded)

- **List of Documents to be furnished:**

**1. Qualifying Marks:** Photocopy of Marks Memo of (1) Qualifying Examination and (2) Previous Examinations of the same programme wherever applicable.

**2. Economically Weak:** Proof of Orphan, Child of Widow, Below Poverty Line (Photocopy of the relevant certificate(s) issued by competent authority to be enclosed). Original Certificate issued by competent authority to be produced.

**3. Studied Urdu as a subject/ through Urdu Medium:** Photocopy of Marks Memo/ Certificate/ Degree - 10<sup>th</sup>/ 12<sup>th</sup>/Graduation

**4. Residential and Distance Proof:** Copy of Voter Card/ Ration Card/ Aadhar Card/ Domicile Certificate issued by competent authority/ Gas connection bill of Parent/Certificate from Employer of Parent/Guardian on letter head/Passport and Copy of Railway Ticket for Distance to be submitted as proof of domicile in the mentioned area.

**5. SC/ST/OBC:** Certificate issued by competent authority

**6. PWD:** Certificate issued by competent authority of Government hospital

**7.** Photocopy of Programme Admission Acknowledgement Slip (for Fresh admissions)

- **Reservation Policy:**

Out of the total number of available seats in the hostels, 22.5 % (15% for SC and 7.5% ST), 27% for OBCs and 3% of seats for PWD will be reserved respectively.

\*SC/ST and OBC (as per the approved list of the Central Govt. of India) certificate duly issued by competent authority

\*PWD (not less than 40% of disability) certified by competent authority of a Govt. Hospital may be given priority.

(\*Photocopy of the certificates to be enclosed)

- **Eligibility:**

a. Accommodation in the University Hostels is available only to bonafide full-time students enrolled in the Bridge Courses, Diploma Programmes i.e. Diploma in Engineering and D.El.Ed, UG, PG, M.Phil and Ph.D Programmes.

b. Applicants must have secured minimum pass percentage marks in aggregate in the qualifying examination and must have passed the previous examinations of the same programme, wherever applicable.

c. For first year applicants of all programmes/courses, the marks obtained in qualifying examination shall be considered.

d. For Under Graduate/Diploma applicants of II/III/IV Year, marks obtained in previous semester examination shall be considered.

e. For Post Graduate applicants of II Year, the marks obtained in previous semester examination shall be considered.

f. **However, if after admission into hostel, it is found that the candidate has failed/remained Absent in the Previous Semester Examination, his/her hostel admission will be cancelled.**

- **Admission:**

Application for admission or re-admission to hostel shall be submitted in the Provost Office on the prescribed form, available on payment of Rs. 10/- in cash.

Each application for allotment in the hostel must be signed by the Parent/Guardian.

Students/Persons staying in hostels shall not be accepted as Local Guardians. No person may be eligible for LG status for more than two students.

The selected candidates will be required to meet the hostel authorities and complete the hostel admission formalities within stipulated period, failing which the hostel seat will be cancelled.

- **Important Note:**

1. *Admission will not be granted to a student/scholar against whom disciplinary action is taken at MANUU.*
2. *Allotment of hostel accommodation will be withheld till enquiry is pending and final decision taken in case of students/scholars who have been issued Show Cause Notice(s).*
3. *Students enrolled in programme/course of one year or less than one year duration/self-financing programme/ITI will not be eligible for hostel accommodation.*
4. *Hostel facility will not be provided to students enrolled in a repeat degree/programme at the same level.*
5. *Students who complete a professional programme from MANUU and enroll in a non-professional programme at MANUU will not be given hostel accommodation.*
6. *Students whose parents reside/work in Hyderabad are not eligible for hostel facility.*
8. *Students who are employed (part-time or full-time) are not eligible for hostel admission.*
9. *Hostel facility will not be provided to those availing JRF/MANF/RGNF or any fellowship/scholarship with HRA benefit. However, in case of girls, hostel facility will be provided as per criteria subject to availability of accommodation.*

- **Allotment of Seats:** Admission in the hostel will be strictly according to merit in accordance with the approved criteria and subject to the availability of accommodation.

- **Renewal of hostel admission:**

1. UG Programmes/ Diploma Courses/ PG Programmes: Till the end of the minimum duration of the programme/course
2. M.Phil: \*2 years from the date of admission into the research programme.
3. Ph.D: \*4 years from the date of admission into the research programme.  
(\*Hostel facility shall be withdrawn on submission of dissertation/thesis)

- **Hostel admission will not be extended/allowed in the following cases:**

1. Failed/Detained in the previous examination of the same programme.
2. Debarred from appearing in the examination by the University.
3. Absent in the examination.
4. Discontinuation of Study for one or more years to pursue other programme(s).
5. Uncleared/Pending/ Irregular and late payment of hostel/mess dues with outstanding bill of Rs 5000/- or more at the end of March of the current year.
6. Not joining the Mess.